

**AGENDA**  
**Special Monthly Meeting Board of Trustees**  
**Harper County Community Hospital**  
**Tuesday September 24, 2024 5:00 p.m.**  
**Harper County Community Hospital**  
**1003 N Hoy Hwy 64**  
**Buffalo, Oklahoma 73834**

1. **Call to order.** **Darla Young**
2. **Flag Salute and Prayer.** **Darla Young**
3. **Roll call of members of the Board.** **Darla Young**
4. **Consideration of minutes of previous meeting.** **Darla Young**

ACTION REQUESTED: Accept or Amend Minutes as Circulated.

ACTION TAKEN: Approve or Disapprove

5. **SSM Update and Discussion** **Cindy Carmichael**
6. **Medical Staff** **Aaron Sizelove**
  - 6.1 Medical Staff Reports: Aaron Sizelove
  - 6.2 Credentialing: Kevin O'Brien

Michael Connolly, MD – Courtesy - Teleradiology

ACTION REQUESTED: Vote to Approve or Disapprove.

ACTION TAKEN: Approve or Disapprove.

7. **Reports from CFO and CEO** Kevin O'Brien
  - 7.1 General summary from the CFO for August 2024
  - 7.2 General summary from the CEO for August 2024

ACTION REQUESTED: None

- 7.3 Policies and Procedure Manual: Kevin O'Brien

Policy & Procedure List from SQSS  
Policy & Procedure Manual – Sleep Study  
Policy & Procedure Manual – Wound Care

*ACTION REQUESTED:* Vote to Approve or Disapprove.

*ACTION TAKEN:* Approve or Disapprove

8. **Surplus Property** Kevin O'Brien

None.

*ACTION REQUESTED:* None.

9. **Committee Reports:** **Kevin O'Brien**

QAPI - None..

ACTION REQUESTED: None.

ACTION TAKEN: None.

10. Monthly Inspection of Grounds. Darla Young
11. Citizen's Comments Darla Young
12. New Business Kevin O'Brien

**12.1 Review, Discuss and Approve Kevin O'Brien as the Requisitioning Officer for the Harper County Community Hospital.**

ACTION REQUESTED: Vote to Approve or Disapprove  
ACTION TAKEN: Approve or Disapprove

**12.2 Review, Discuss and Approve Juana Lujan as the Alternate Requisitioning Officer for Harper County Community Hospital.**

ACTION REQUESTED: Vote to Approve or Disapprove  
ACTION TAKEN: Approve or Disapprove

**12.3 Review, Discuss and Approve Kevin O'Brien as the Requisitioning Officer for the Buffalo EMS Sales Tax Account.**

ACTION REQUESTED: Vote to Approve or Disapprove  
ACTION TAKEN: Approve or Disapprove

**12.4 Review, Discuss and Approve Kayla Johnston as the Alternate Requisitioning Officer for the Buffalo EMS Sales Tax Account.**

ACTION REQUESTED: Vote to Approve or Disapprove  
ACTION TAKEN: Approve or Disapprove

**12.5 Review, Discuss and Approve Juana Lujan as the Receiving Officer for the Buffalo EMS Sales Tax Account.**

ACTION REQUESTED: Vote to Approve or Disapprove  
ACTION TAKEN: Approve or Disapprove

**12.6 Review, Discuss and Approve putting Darla Young, Harry Davis, Brandi Peterman, Kayla Johnston, Karla Harper and Kevin O'Brien on all accounts at Oklahoma State Bank.**

ACTION REQUESTED: Vote to Approve or Disapprove  
ACTION TAKEN: Approve or Disapprove

**12.7 Review, Discuss and Approve Digitech Computer LLC for EMS cost report and GEMT reporting.**

ACTION REQUESTED: Vote to Approve or Disapprove  
ACTION TAKEN: Approve or Disapprove

**12.8 Review, Discuss and Approve HCCH Operating Budget FY 2025.**

ACTION REQUESTED: Vote to Approve or Disapprove  
ACTION TAKEN: Approve or Disapprove

**12.9 Review, Discuss and Approve HCCH Capital Budget FY 2025.**

ACTION REQUESTED: Vote to Approve or Disapprove  
ACTION TAKEN: Approve or Disapprove

**13. Comments from the Chairperson or Trustees**

**Darla Young**

**14. Adjournment**

**Darla Young**

The next regularly scheduled meeting will be held on **October 31, 2024**. This agenda was posted on the inside of the front door of Harper County Community Hospital on Friday, September 20, 2024.

Posted by: \_\_\_\_\_

Signature

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Time